

## Schedule of tasks

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### 6 January

The government's announcement of a national lockdown on 4 January 2021 has not introduced the need for wholesale reduction in the scope of maintenance activities that the Trust undertakes or focus just on critical tasks. Being mindful of the need to provide for clinically extremely vulnerable colleagues and the likelihood of reduction of people available in teams through furlough, the following works will be treated as essential and other tasks undertaken where resources allow as the winter maintenance programme continues.

#### Works

- Delivery of the direct services and priority projects programmes
- Contracted works
- Safety related works and planned or emergency repairs
- Vegetation management programme
- Continuing lock gate manufacture/workshop programmes

#### Maintenance

- Planned preventative maintenance programme
- Workboat and other routine asset planned maintenance
- Safety related maintenance and repairs of key structures, which include but not limited to sluices, flood gates, lock gates, pumping stations and other water management assets
- Weed control on critical structures where needed for reasons of safety
- Customer and operational waste removal including litter bins, removal of flytipping
- Maintenance and repair of the Trust's SCADA system and other water monitoring systems, to ensure the canal network remains operational
- Maintenance and repair of assets required for water supply & transfer contracts, mechanised structures

#### Operations

- Water control including the clearing grills and trash screens
- Operations of manned structures required for access to essential services (pre-booking will be instigated to reduce the requirement for staff to be on-site permanently)
- On call/emergency response, including response to emergency trees
- Dock operations for the passage of freight

## Asset inspection programme

### Service

- Works to provide signs and other public communications necessary for public safety in the lockdown
- Communicating with customers, Trust employees and volunteers, where required
- Section 8 contract removals where craft uninhabited or environmental/safety risk
- Maintenance and cleaning of customer service facilities and other key operational buildings, including completion of project works and works for statutory compliance