

**CANAL & RIVER TRUST (The Trust)
2019/20 Council Electoral Regulations**

1. The Elections

- 1.1 Current members of the Trust Council come to the end of their term of office on 08 March 2020.
- 1.2 A new Council will then take office from the date of the Council meeting on 26 March 2020.
- 1.3 The new Council will be formed under the Trust Rules dated 19 September 2019. A copy of the Trust Rules can be found on the Trust's website.
- 1.4 Elections for those members to be selected by election will take place between October 2019 and February 2020.
- 1.5 These Regulations agreed by the Joint Trustees and Council Appointments Committee set how the Council elections will be run.
- 1.6 The election will be conducted online.
- 1.7 A secure dedicated website, accessible directly or by a link from the Trust main website will provide for all stages of the election including nomination and sponsoring of election candidates, candidate manifestos, election communications and support, and voting.

2. Constituencies

Under Rule 1.2 the election constituencies and the numbers of members to be elected are as follows:

Constituency	Number to be elected
Private Boating	4
Boating Business	2
Volunteers	2
Friends of the Trust	1
Employees	1
Fisheries/Angling	1

3. Time Plan

The Time plan for the Council Elections will be as follows:

Event	Date
Amended Rules agreed by Appointments Com	19 September 2019

Election website available by link from www.canalrivertrust.org.uk	14 October 2019
Nominations open	21 October 2019
Nominations close	18 November 2019
Last date for candidates to withdraw their candidature	1700hr, 22 November 2019
Publication of candidates standing for election and their manifestos	25 November 2019
Voting opens	20 January 2020
Voting closes	14 February 2020
Results announced	17 February 2020
First meeting of the new Council	26 March 2020

4. Eligibility

Eligibility criteria for those who may stand for election, sponsor candidates, and vote in the elections in each constituency are as follows:

4.1 Private boating

Nomination

To be eligible to stand for election or sponsor an election candidate in this constituency, you must hold a 12-month canal or river boat licence (including roving traders) on 19 September 2019.

To stand for election your nomination must be supported by 3 sponsors who each meet this criterion.

Voting

To be eligible to vote in this election in this constituency you must hold a 12-month canal or river boat licence (including roving traders) on 01 January 2020.

General

Nomination, sponsorship and voting in the election is on the basis of one vote per licence. For jointly held boat licences, please agree with your partner how your nomination, sponsorship or votes are used.

To serve on Council, you must continue to hold a valid 12-month canal or river boat licence throughout your term of office.

Employees of the Trust are not eligible to stand for election, sponsor candidates, or vote in this constituency.

4.2 Boating Business

Nomination

To be eligible to stand for election or sponsor an election candidate and serve as a Council member in this constituency, you must satisfy one of the following criteria:

You must have one of the following with the Trust on 19 September 2019:

- trust licensed commercial boat operators (excluding roving traders)

- Marina Connection or Network Access Agreement
- Property contract for a boatyard, hire boat base, mooring site or other boating business use

To stand for election your nomination must be supported by 3 sponsors who each satisfy the criteria above.

Voting

To be eligible to vote in the election in this constituency, you must have one of the following with the Trust on 01 January 2020:

- trust licensed commercial boat operators (excluding roving traders)
- Marina Connection or Network Access Agreement
- Property contract for a boatyard, hire boat base, mooring site or other boating business use

Votes are cast on the basis of one vote per business.

General

Employees of the Trust are not eligible to stand for election, sponsor candidates, or to vote in this constituency.

4.3 Volunteers

Nomination

To be eligible to stand for election or sponsor an election candidate in the election in this constituency, you must have registered as a volunteer with the Trust.

In addition you must have volunteered directly for the Trust in the 12 months immediately preceding 19 September 2019. This volunteering time must have been recorded on the Trust's database and must be in addition to any time volunteered as a member of an Advisory Group, Partnership or the Trust Council.

To stand for election your nomination must be supported by 3 sponsors who each meet these criteria.

Voting

To be eligible to stand for election or sponsor an election candidate in the election in this constituency, you must have registered as a volunteer with the Trust.

In addition you must have volunteered directly for the Trust in the 12 months immediately preceding 01 January 2020. This volunteering time must have been recorded on the Trust's database and must be in addition to any time volunteered as a member of an Advisory Group, Partnership or the Trust Council.

General

To serve on Council you must, throughout your term of office, continue to be registered as a volunteer with the Trust and continue to volunteer regularly, such hours to be spent directly on work for the Trust and in addition to any time volunteered as a member of an Advisory Group, Partnership or the Trust Council.

Employees of the Trust are not eligible to stand for election, sponsor candidates, or vote in this constituency.

4.4 Friend of the Trust

Nomination

To be eligible to stand for election or sponsor an election candidate in this constituency you must have supported the work of the Trust by means of an active Direct Debit for at least 4 months on 19 September 2019.

Your direct debit payment must be for at least £3 a month or equivalent amount if paid on a quarterly, bi-annual or annual basis.

To stand for election your nomination must be supported by 3 sponsors who each meet these criteria.

Voting

To be eligible to stand for election or sponsor an election candidate in this constituency you must have supported the work of the Trust by means of an active Direct Debit for at least 4 months on 01 January 2020.

Your direct debit payment must be for at least £3 a month or equivalent amount if paid on a quarterly, bi-annual or annual basis.

General

To serve on Council you must, throughout your term of office, continue your direct debit payment of at least £3 a month or equivalent amount if paid on a quarterly, bi-annual or annual basis.

Employees of the Trust are not eligible to stand for election sponsor candidates or vote in this constituency.

4.5 Employees

Nomination

To be eligible to stand for election or sponsor an election candidate in this constituency, you must be a Trust employee on 19 September 2019.

To stand for election your nomination must be supported by 3 sponsors who each meet this criterion.

Voting

To be eligible to vote in the election in this constituency, you must be a Trust employee on 19 September 2019.

General

To serve on Council you must continue to be an employee of the Canal & River Trust throughout your term of office.

Executive Directors are not eligible to stand for election, sponsor candidates, or vote in this constituency.

Agency staff and others contracted but not on the payroll of the Trust are not eligible to stand for election, sponsor candidates, or vote in this constituency.

4.6 Fisheries and Angling

Nomination:

To be eligible to stand for election or sponsor an election candidate you must be member on 19 September 2019 of an Angling Club or an individual angler that has a formal legal arrangement in the name of the club or individual, as appropriate, for fishing rights with the Trust (lease or license for access or fishing) and (in the case of a member of an angling club) have the support of that club's management committee.

To stand for election your nomination must be supported by 2 sponsors (this should be two other eligible club members or individuals) who each meet this criterion.

Each eligible club or individual may only nominate one candidate.

Employees of the Trust are not eligible to stand for election or sponsor candidates in this constituency.

Voting:

To be eligible to vote in the election you must 01 January 2020 be a member of an Angling Club (authorised to cast the single vote on behalf of that club) or an individual angler that has a formal legal arrangement in the name of the club or individual, as appropriate, for fishing rights with the Trust (lease or license for access or fishing).

One vote may be cast per angling club which satisfies this criteria.

Employees of the Trust are not eligible to vote in this constituency.

Membership of Council

To serve on Council you must continue to be a member of an Angling Club or an individual angler that has a formal legal arrangement in the name of the club or individual, as appropriate, for fishing rights with the Trust (lease or license for access or fishing).

5. General Provisions

- 5.1 Candidates may withdraw their candidature from the election at any time up to 1700 on 22 November 2019.
- 5.2 Electors may not stand for election in more than one constituency.
- 5.3 Electors may vote in all elections in which they meet the eligibility criteria.
- 5.4 Candidates may vote for themselves in the election.
- 5.5 Each election candidate will be provided with space to publish a 200-word message or 'manifesto' on the election website to support their election candidacy.

- 5.6 Election candidates are required to declare any committee membership, officer, trusteeship, directorship or other official position held with any inland waterway organisation during the 12 months immediately preceding 19 September 2019.
- 5.7 Any organisation (meaning a company, partnership, unincorporated association or other collection of two or more people) which is eligible to vote in any of the elections will only have one vote for each election in which it meets the eligibility criteria.
- 5.8 Where the number of nominations does not exceed the number of posts, the candidate will be duly appointed.
- 5.9 The electoral method will be the Single Transferable Vote.
- 5.10 The election managers will be Electoral Reform Services (ERS).
- 5.11 In the event of any dispute arising from the application and interpretation of these Regulations, the matter will be considered by the Appointments Committee and their decision will be final.

Election Rules

Approved by Appointments Committee on 05 September 2019