

**Living Waterways Awards 2019**

**ENTRY FORM**

*Open for nominations until* ***Friday 22 March 2019***

*Please complete all sections of the entry form including all relevant category criteria. We strongly advise that you consult the* ***Entry Form Guidance*** *whilst completing this form which gives hints and examples of what the panel will be looking for evidence of in each section.*

*Once complete, please email your entry form to* [Justine.lee@canalrivertrust.org.uk](mailto:Justine.lee@canalrivertrust.org.uk) *Please do attach photograph, plans and video clips s of your project; total file size must not exceed 9MB.*

**SECTION 1: Project / Scheme Details**

|  |  |
| --- | --- |
| **Project name** |  |
| **Town/City** |  |
| **Region** |  |

**Category / categories for which you wish your entry to be considered:**

|  |  |
| --- | --- |
| Art, Culture & Events  Built Environment  Engaging Communities | Heritage & Conservation  Learning & Skills  Natural Environment |

**Contact Details:** *Main contact (This person will be the principal point of contact for the Canal & River Trust and the Assessment Panel)*

|  |  |
| --- | --- |
| Name: |  |
| Position: |  |
| Organisation: |  |
| Email: |  |
| Telephone: |  |
| Address: |  |

**Reference** *(This person will be contacted at the Panel’s discretion should your entry proceed beyond stage one of the assessment process)*

|  |  |
| --- | --- |
| Name: |  |
| Position: |  |
| Organisation: |  |
| Relationship to project/scheme: |  |
| Telephone: |  |
| Email: |  |

**Relation to waterway**

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| --- | --- |
| Name of the waterway and the project’s position in relation to the waterway |  |
| Nearest city or town |  |
| Type of waterway (eg river, canal, lake, loch, beck etc) and does it connect to the wider waterway network? |  |
| Is the waterway navigable and who (if anyone) is the Navigation Authority |  |

**SECTION 2: Project Overview**

**Project Summary:**

*This is your opportunity to tell the judges about the project, why it is exciting or unique, what makes it stand out and why it deserves an award. Please include your objectives at the outset and whether these were met or exceeded.*

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| **(500 words max)** |

**Sustainability**

*All projects should be sustainable. Please explain how your project is sustainable in each of the three categories:*

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| --- | --- |
| Environmental |  |
| Social |  |
| Economic |  |

**Partners & Volunteers**

*All projects should have involved the active participation of an appropriate range of partners and/or volunteers. Please describe how your partners and/or volunteers were involved in the project and how they have effectively worked together to achieve the successful delivery of the project’s goals.*

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**Monitoring & Evaluation**

*Living Waterways Awards are usually only given to schemes and projects which are largely complete and can demonstrate a track record of success*

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| When did the project start? |  |
| Has the project finished/is it complete? If so please state when it was completed |  |
| If the project is still in progress please detail what stage the project is at and when the predicted completion date is |  |
| Please define how your project has succeeded  *(Your response should reflect the aims, outcomes and achievements listed in Section 2. Where possible we would like to see both qualitative and quantitative data with your response. If you wish, you can attach up to three pieces of evidence in support of this section)* | |
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**SECTION 3: Category specific criteria**

**Art, Culture or Events**

*We are looking for projects that bring waterways to life and bring people to these waterways. This could be through performance, artwork, sculpture, guided tours, festivals, events etc. Activities and projects should centre on and celebrate inland waterways. Please explain how your project raises awareness of our canals or rivers and reaches new audiences.*

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**Built Environment**

*This category seeks to identify excellence in waterside physical build or engineering projects both large and small. The nature of projects that will be considered is very broad ranging from design and/or construction-led approaches, to civil engineering works, to everyday builds such as bridges, locks, aqueducts or innovative public realm work.*

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**Engaging Communities**

*We are looking for outstanding waterway-based projects that have been developed or led by a community, or that have promoted greater engagement by bringing communities together. Projects should be open to all. Please explain the key outcomes for the community and the organisations involved, the impact on the individuals involved and any wider benefits of the scheme.*

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**Learning & Skills**

*This award will be presented to a scheme / project that uses the inland waterway network as a means to develop and increase knowledge and skills, and to raise awareness, involvement and understanding through either formal or informal learning. You should also show how the scheme has provided wider social benefits, and / or led to improved personal development and employment opportunities.*

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**Heritage & Conservation**

*We are looking to recognise a project that demonstrates excellence in restoring, conserving or recording the character and local distinctiveness of inland waterways and their associated structures and artefacts. Projects could include restoration of a historic canal boat or conservation of a canal side building or structure, or an interpretation scheme that brings the history of the waterway to life in an innovative way.*

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**Natural Environment**

*This category will recognise entries that demonstrate excellence in improving, protecting or restoring the natural environment in or around an inland waterway and that best enhance the natural environment while encouraging public involvement. Eligible projects could include those that have returned brownfield land to a natural state, addressed water conservation issues, reduced risk of flooding, introduced renewable energy technology on an impactful scale, preserved and enriched our natural resources or enhanced the biodiversity of an area.*

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**SUPPORTING INFORMATION**

In addition to this entry form you may submit supporting information (e.g. plans, photographs, film footage, newspaper clippings etc) together with the entry form. Please note that these files must not exceed a total of 9MB. The assessment panel welcome supporting images or film footage as these help illustrate the project’s achievements and provide the judges with a better understanding of the project. This supporting information should be referred to within the entry form as appropriate.

**Completed entries must be submitted online no later than**

**12noon, Friday 22 March 2019**

Once you have completed your entry please email it to [Justine.lee@canalrivertrust.org.uk](mailto:Justine.lee@canalrivertrust.org.uk)

**What happens next?**

The assessment panel will review all nominations and select a long-list of projects to take through to the visit stage. Projects which make it through to the visit stage will be contacted by a member of the panel in April to make arrangements. The assessment panel will meet again in July to review their findings. Finalists will be notified in July, and the winners will be announced at an awards ceremony in Birmingham in Autumn 2019.

**Any questions?**

Please contact Justine Lee

Phone: 07917 804550

Email: [Justine.lee@canalrivertrust.org.uk](mailto:Justine.lee@canalrivertrust.org.uk)