



DEVELOPMENT OF MARINA SCHEMES

Detailed Design & Construction Stage Submission Proforma for Works NOT Affecting Canal & River trust

Definition of Works NOT Affecting Canal & River Trust

Works NOT Affecting Canal & River Trust Works on private property and without the potential to affect the navigation or normal operational activities of the Trust during construction, and where no support is offered and no loads are imposed on the Trusts property during construction.

This would typically be any works at least 6m away from the outer towpath edge (towpath side marina) or 6m from the water's edge (offside marina). This distance should be agreed with the Third Party Works engineer and may be increased in certain circumstances (e.g. on an embankment).

Use this form if you have received our approval to move to the Detailed / Construction Stage for Works NOT Affecting the Trust Submission phase and you have fully developed the design and construction information for this element of the scheme.

Before completing this proforma you should:

- read the Design and Construction sections of 'Your Scheme' on our website <https://canalrivertrust.org.uk/business-and-trade/inland-marina-development-guide> . This includes information on our main requirements and recommendations for the design and construction of your scheme.
- refer to our Report on your Feasibility Submission for the issues to be addressed
- liaise regularly with us whilst you develop your scheme and before making this Submission to us. In this way, we can assess and comment on your proposals with the aim of reaching a Submission which we both find acceptable. We would then anticipate our appraisal of the submission to be a simpler process if there has been sufficient dialogue.
- read our Application Process <https://canalrivertrust.org.uk/business-and-trade/inland-marina-development-guide/our-application-process>

Reference number from Expression of Interest Report _____

Name: _____

Company: _____

Contact details if these have changed since your Feasibility Submission

Address _____

Email _____

04 DCNA SUBMISSION PRO FORMA

Phone _____

Please return this completed form in electronic format to business.boating@canalrivertrust.org.uk, along with the information requested below. **You should tick the box alongside each section to confirm that you have enclosed the necessary information.** If you omit anything we may not be able to process your application. Alternatively you can post to the address below.

1. A description of the proposal including:
(i) on water: number of berths, types of boats (private boats, hire /time-share boats)
(ii) on land: use of buildings, facilities and services, parking, access
2. A site layout drawing showing footprints of the mooring / marina, buildings, access, parking and the connection to our waterway, boundaries, access from the highway and major site constraints such as pylons, gas mains as appropriate. The recommended scale is 1:1250
3. Evidence of any Consents required
4. Detailed structural plans, specification design certificates and method statements for any permanent works which have the potential to affect the integrity of the navigation. This will include details of lining systems, edge protection, and any structures such as a dry dock that form an integral part of the marina edge.
5. Detailed information (design flows, pipe specifications and gradients) on all proposed drainage within the development. This is to include treated, foul and surface water discharges; from buildings, hard landscaping, roadways, car parking areas etc.
6. Results and interpretation of site investigations (including Ground Investigation)
7. Evidence of compliance with Reservoir Act 1975 (if applicable)

With regards to making the £90 application fee payment please either attach a cheque to your application. Alternatively, if you wish to pay by bank transfer / card please confirm below and a member of our team will contact you with details on how to make payment.

Please email me bank details on electronic banking or card payment to enable me to make payment.

I enclose a cheque for the Application Fee payment.

**Cheques should be made payable to Canal & River Trust and forwarded to the address below, quoting the reference above.*

**Please note applications cannot be logged and progressed until payment has been received.*

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I have read and understood the Design and Construction sections of 'Your Scheme' on your website <https://canalrivertrust.org.uk/business-and-trade/inland-marina-development-guide> and confirm my agreement to your Application Process & Legal agreements.

Signed _____ Date _____

Name _____

Return a copy of this form together with **an electronic copy** of your package of information to:-

business.boating@canalrivertrust.org.uk

Cheques should be posted to:

Business Boating (new marinas)
Canal & River Trust
Trencherfield Mill
Heritage Way
Wigan
WN3 4BN

Please label all accompanying information with the site name and reference number.