

LL200 - Leeds & Liverpool Canal: Celebrating 200 years

Leeds & Liverpool Canal - Bicentenary Award 2016

Entry Form - Guidance



The Canal & River Trust is a charity which cares for over 2000 miles of waterway. We need to show that we **care**; to be **open** with our communications; to promote **local** ideas and support local communities; and that we offer genuine **involvement** in our work. Underpinning all of this is striving for **excellence** in all that we do.

Our 200 year legacy of the Leeds and Liverpool Canal is to be celebrated throughout 2016. Finished in 1816 after 46 years, terway has made its mark in canal history.

To mark this historic anniversary, the Canal and River Trust is hosting a prestigious awards evening in October 2016 to recognise those individuals, groups and communities who volunteer, live and work on and alongside this magnificent stretch of water and contribute to its lasting success.

Six of these awards will be judged by a panel. A further two awards (Outstanding Contribution and Waterway Partnership Chair's Award) will be selected by either the Waterway Manager or the Waterway Partnership Chairman

Criteria of Entry

How to enter:

1. Complete the Entry form and enter yourself or your group
2. Nomination by a third party

You may enter your project yourself (Individual or representing a group) or the project may be nominated by a third party. The Panel will consider any entry which can show it meets the general criteria of the award – you may enter your project or individual for as many awards you feel qualify. However you need to indicate within the Category Specific Criteria section the reasons for entry for **EACH AWARD**. However only ONE entry form needs to be completed.

We ask that your entry:

- Meets the charitable values of the Canal & River Trust (make it clear what these are)
- Impacts upon or directly includes the Leeds & Liverpool Canal and/or the communities immediately surrounding it

Award Categories

LL200 awards

1. Natural Environment Award
2. Cultural Education & Learning Award
3. Heritage Award
4. Young Volunteer (or Group) of the Year (Under 25 Years Old)
5. Volunteer (or Group) of the Year
6. Enterprise Award

Annual awards

7. Inaugural North West Waterway Chair's Award*
8. Outstanding Contribution (Waterway Managers Award)

*To Mark this prestigious Bicentenary, the Trust are pleased to announce the Annual Chair's Award and Waterway Manager's Award which are launched this year. These Awards will run annually and will be awarded at the discretion of the Chair of the North West Partnership and WWM to an individual or group who have demonstrated that they have delivered the values and aims of the Canal & River Trust.

The LL200 Bicentenary Awards will only be held in 2016 and will help recognise all those individuals and groups who continue to support and maintain the Leeds & Liverpool Canal.

Your Guide to the Entry Form

Section 1 – Contact Details

The **main contact** will be the principal contact for the Canal & River Trust assessment panel. This person will be kept informed of progress of the entry and will be the individual contacted by the panel should the entry be shortlisted and visited by the assessment panel.

If your project is selected as a finalist, your Main Contact will be contacted and may be asked to supply additional information, supporting evidence and/ or photographs of the project. The panel may also choose to visit shortlisted projects to assist in their decision making process but this will be agreed with



Monitoring and Evaluation

Category Specific Criteria

Carefully read each criteria for those awards you wish your entry to be considered for. The reasons for your entry should be detailed within each section you wish to be entered for. You should try and tailor your reasoning to fit each award criteria to ensure you give your entry the best possible chance.

Evidence need only be submitted once – no matter how many awards entered.

The deadline for submission for all awards is 5pm Friday 12th August 2016. Finalists will be contacted via the main contact by Friday 26th August 2016 by telephone.