

COVID-19 EVERDAY RISK ASSESSMENT

Environment	Risk	At Risk	Reasonable Controls
All	Risk of Covid-19 transmission due to Trust people working together in the workplace	Trust people in a shared workplace	<p>All Trust people who are able to work from home will continue to do so to minimise the number of Trust people in the workplace in accordance with the Trust’s Covid-19 Risk Assessment Principles document.</p> <p>Following the easing of restrictions, the Trust will develop environment-specific re-opening protocols:</p> <ul style="list-style-type: none"> • To identify those people who should come to each workplace • The maximum numbers of people in each workplace at any one time • What people should do on arrival and departure from the workplace • The hours those people should attend in each workplace, staggering working time and shift patterns where possible • The management of shared spaces and facilities • Measures to keep indoor places as well ventilated as reasonably possible • When site-specific and dynamic risk assessments are necessary to address the circumstances of a site that are not covered in this risk assessment or the environment-specific protocol
All	Risk of Covid-19 transmission due to proximity between Trust people in the workplace	Trust people in a shared workplace in proximity to each other	<p>All Trust people should continue to follow Government guidance at staying safe outside your home whilst at work, as detailed in the Trust’s Covid-19 Risk Assessment Principles document.</p>

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All	Risk of Covid-19 transmission when carrying out work activities where social distancing is not possible	Trust people carrying out work activities where social distancing is not possible	In accordance with Government guidance on staying safe outside your home , all Trust people should wear a face covering in enclosed spaces where social distancing is not possible and where they come into contact with people they do not normally meet, as set out in the Trust's Covid-19 Risk Assessment Principles document. The Trust is now providing face coverings for colleagues.
All	Risk of Covid-19 transmission due to contact with surfaces in the Trust workplace	All Trust people in the workplace	All Trust people in the workplace should wash/sanitise their hands as detailed in the Trust's Covid-19 Risk Assessment Principles document.
All	Risk of Covid-19 transmission to and from Trust contractors	All Trust people having contact with contractors	Exchange of risk assessments and discussions on working safely together should be had with the contractor in accordance with relevant environment-specific protocol.
Travel	Risk of Covid-19 transmission to Trust person travelling to or from a Trust workplace	All Trust people travelling to and from a Trust workplace	Trust people should follow Government guidance on safer travel guidance , in accordance with the Trust's Covid-19 Risk Assessment Principles document. The Trust has developed an environment-specific pre-opening protocol for the use of private or Trust vehicles.
All	Risk of Covid-19 transmission to clinically vulnerable or extremely vulnerable Trust people	Clinically vulnerable or extremely vulnerable Trust people	Trust people who are clinically vulnerable will be advised to take extra care in accordance with Government guidance on staying alert and safe (social distancing) . Trust people who are clinically extremely vulnerable will be strongly advised to remain at home and not come into a Trust work place (even if they are not able to do their job from home) in accordance with Government guidance on shielding and protecting people who are clinically extremely vulnerable from Covid-19 .

			The Trust will keep this under review by reference to changing Government guidance through the phases of lockdown.
Offices	Risk of transmission to a Trust person from working in an office	Trust people working in an office	<p>Since the introduction of lockdown, entry to offices has been strictly limited to essential access and subject to individual consent and oversight by the Trust Facilities team subject to a protocol on office working.</p> <p>From 14 September, a number Trust offices will be open on a limited basis to a number of pre-agreed colleagues and subject to measures specified in the protocol. This will include specific measures in respect of business-critical meetings.</p>
Construction Sites	Risk of transmission between Trust people working at construction sites	Trust people working at construction sites	<p>The Trust initially ceased work at all construction sites when lockdown was introduced but has since re-started work in accordance with Government guidance.</p> <p>The Trust has developed an environment-specific pre-opening protocol for construction work to reflect more recent Government guidance.</p>
Outdoor Work	Risk of transmission to a Trust person from a member of the public in a workplace	Trust people working outdoors in public	The Trust has developed an environment-specific pre-opening protocol for outdoor work, which includes measures to minimise and manage public interaction.
Workshops	Risk of transmission to a Trust person in a workshop	Trust people in workshops	<p>Trust workshops were not open for the initial period of lockdown.</p> <p>The Trust developed an environment-specific pre-opening protocol for workshops prior to this activity re-starting.</p>
Vehicles	Risk of transmission to Trust person	Trust people in vehicles	The Trust has developed an environment-specific re-opening protocol for vehicles.

	using a Trust vehicle for work		
Third Party Premises	Risk of transmission to a Trust person from a visit to third party premises	Trust people visiting third party premises	The Trust was not carrying out visits to third party premises for the initial period of lockdown. The Trust has developed an environment specific pre-opening protocol for visiting third party premises prior to this activity re-starting.
Visitor Attractions	Risk of transmission to a Trust person at a Trust visitor attraction	Trust people working at visitor attractions	The Trust has developed an environment-specific pre-opening protocol for visitor attractions prior to this activity re-starting.
Waterway Events	Risk of transmission between people attending third party waterway events on Trust land	Members of the public and organisers of third party waterway events	The Trust has developed an environment-specific pre-opening protocol (contained in the Public Spaces Protocol) for waterway events prior to this activity re-starting.
Operational Property	Risk of transmission to a Trust person during a Trust community engagement activity	Trust people working at or attending a Trust community engagement activities.	The Trust has set out measures to be taken for on-site Trust community engagement events in its Operational Property Protocol .
Outdoors	Risk of transmission to Trust person or	Trust fundraisers and members of the public	The Trust has set out measures to be taken for towpath fundraising in its Construction & Outdoor Work Protocol.

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	public during towpath fundraising	engaged by fundraisers	
All	Suspected or confirmed case of Covid-19 whilst in a Trust workplace	Trust people in the immediate vicinity	The Trust has set out measures to be taken in its Covid-19 Risk Assessment Principles document.
Home	Adverse impacts on health and wellbeing from long periods of home working	Trust people home working	The Trust has developed resources set out in the its Covid-19 Risk Assessment Principles document.
All	Adverse impacts on mental health and wellbeing from anxiety due to Covid-19	All Trust people	The Trust has developed resources set out in its Covid-19 Risk Assessment Principles document.
Outdoors	Risk of Covid-19 transmission between Trust volunteers	Trust volunteers	The Trust's Covid-19 people protocols apply equally to Trust's volunteers.
Outdoors	Risk of Covid-19 transmission between members of the public using Trust towpaths	Members of the public using Trust towpaths	<p>The Trust has developed an environment-specific re-opening protocol for safer spaces following the easing of lockdown since 13 May, which updates the Trust's approach to managing the risk of transmission on its towpaths.</p> <p>The Trust has also included specific measures for Trust walking events in the protocol for public spaces prior to re-starting this activity.</p>

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Outdoors	Risk of Covid-19 transmission from litter picking	Trust volunteers and members of the public participating in the Trust's Plastic Challenge	<p>The Trust's Construction & Outdoor Working protocol refers to measures to be taken for Trust people (including volunteers) involved in litter picking.</p> <p>The Trust's Public Spaces protocol refers to measures to be taken for members of the public participating in the Trust's Plastic Challenge.</p>
Outdoors	Risk of Covid-19 transmission from Trust walking events	Attendees at Trust walking events	The Trust has set out measures in its Public Places Protocol
Outdoors	Risk of Covid-19 transmission between people undertaking waterway restoration scheme	Trust people and third-party restoration groups	<p>The Trust's Construction & Outdoor Working protocol refers to measure to be taken for Trust people (including volunteers) involved in waterway restoration.</p> <p>The Trust's Public Spaces protocol refer to measures to be taken for third party restoration groups working on Trust land.</p>
Outdoors	Risk of Covid-19 transmission between members of the public using the Trust's waterways for navigation	Members of the public using the Trust's waterways	Following the re-opening of the Trust's waterways to navigation, new guidance has been issued on preparing boats for examination and the Trust's protocol on public spaces sets out measures to manage the risk of transmission from navigation has been published.
Outdoors	Risk of Covid-19 transmission in on the Trust's network situated in an area with a	Trust people and members of the public working and using Trust	The Trust has developed a process for responding to an area on its network with a temporary spike in infection rate.

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	temporary 'spike' in infection rate	waterways in the affected area	
Outdoors	Risk of Covid-19 transmission to boaters moored up on the towpath	Boaters moored on the towpath, particularly those in the clinically vulnerable and extremely vulnerable categories	The Trust has issued statements urging use of towpaths largely free of moored boats and included guidance for liveaboard boaters mooring on the towpath in its website FAQs .
Outdoors	Risk of Covid-19 transmission to and from anglers on the Trust's waterways	Anglers and members of the public in the vicinity of anglers	The Trust has issued a statement on coronavirus and angling , following the Government's relaxation of angling restrictions from 13 May.
Operational Buildings	Risk of Covid-19 transmission to and from customers using customer welcome stations	Trust people working and customers using welcome stations	The Trust's Operational Building Protocol will contain measures to manage the risk of Covid-19 transmission in customer welcome stations
Customer Facilities	Risk of Covid-19 transmission between boaters using Trust facilities	Boaters using the Trust's waterways	The Trust has kept essential boater facilities open during the lockdown for use by boaters moored up locally. Following the easing of the lockdown, the Trust has developed an environment-specific protocol for customer facilities, in anticipation of the greater use of these facilities by larger numbers of people.

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Public Toilets	Risk of Covid-19 transmission between members of the public using Trust public toilets	Members of the public using Trust public toilets	<p>The Trust has limited the opening of public toilets during the lockdown period.</p> <p>Following the easing of the lockdown, the Trust has developed an environment-specific protocol for public toilets (contained in the Trust’s Customer Services Protocol) in anticipation of greater use of these toilets by larger numbers of people.</p>
Car Parks	Risk of Covid-19 transmission between members of the public using Trust car parks	Members of the public using the Trust’s car parks	<p>The Trust’s public spaces protocol includes a section on managing the risks of Covid-19 transmission in Trust car parks.</p>