



# NORTH WEST WATERWAY PARTNERSHIP MEETING

**Date** 10 March 2015 – 3:00pm to 5:00pm

**Attendees** **Partnership;**

Bob Pointing, Audrey Smith, Peter Jordan, Nick Mead, Peter Rowlinson, Mike Macklin, Chantelle Seaborn

**In attendance;**

Frances Done (Trustee), Nick Smith, Lynn Pegler (part)

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1. **Apologies**

Lesley Woodbridge, Barbara Trencher, Richard Atkinson

2. **Introductions**

All members introduced themselves

3. **Photos of members**

Lynn Pegler took pictures of members and a group photo.

4. **Declarations of interest**

There were no declarations

5. **Notes of last meeting**

Agreed as accurate.

6. **Matters arising**

6.1. Chantelle to contact Tim Webber to confirm he is co-opted and welcome to attend meetings. **Action CS.**

6.2. Roger Hanbury to be asked to provide further information on requirement to declare an interest. **Action CS.**

6.3. Chantelle confirmed that the Liverpool Canal Link consultation outcomes paper had been circulated to all responding. From 1 August we will pilot, to the end of the season, 'in' and 'out' passages on each operational day. Passages will commence from Stanley Top Lock opening up canal from Hancock's Swing Bridge. Hancock's is being discussed with Sefton Council. Chantelle to update progress next meeting. **Action CS.**

6.4. Development & Engagement Manager role being re-advertised. **Action CS.**

- 6.5. The 2015 business plan not yet approved. To be circulated when available. **Action CS.**
- 6.6. Funding opportunities to be discussed at next Lancaster Focus Group meeting. **Action NS.**
- 6.7. Agreed that L&L bicentennial is very important anniversary for the Trust and that improvement of some areas is needed to support celebrations. To discuss with Richard Parry. **Action BP.**
- 6.8. Bob Pointing, Audrey Smith and Nick Mead to attend Local Waterway Forum on 11 March. **Action BP, AS, NM**
- 6.9. Presentations from inductions and today's Wigan Pier consultation will be put onto extranet. **Action AB.**
- 6.10. Press release sent out about Lancaster moorings as agreed in February
- 6.11. Sharing the water-space strategy confirmed as within CRT corporate plan
7. **Chair's report**  
A comprehensive report on the Chair's first 6 weeks with the Trust was given together with an assessment of the key issues to be addressed.
8. **Inductions and familiarisation**  
This was discussed and welcomed. The Partnership will also get an opportunity to visit key sites and activities in Burnley and Blackburn in May at Trustee's visit. **Action CS.**
9. **Annual Public Meeting 23 July 2015 – The Tate Liverpool**
- 9.1. Proposals were agreed. All members to send 10 suggested invitees to Andrea Barrett by end March. **Action all**
- 9.2. Richard Parry to be invited **Action CS**
- 9.3. Mike Macklin to check whether he will be available and confirm. **Action MM**
- 9.4. Nigel Crowe to be asked to speak about the regeneration of Liverpool South Dock. **Action CS**
- 9.5. Draft annual report to be provided for May meeting. **Action CS**
- 9.6. Boat trips to be organised. **Action CS**
- 9.7. Members to consider potential sponsors who can be approached to cover costs. **Action all**
10. **Partnership action plan**
- 10.1. Talks given by Peter Rowlinson and Audrey to be confirmed in plan **Action CS**
- 10.2. Chair to discuss Northern Waterways Conference with Chair of Manchester and Pennine **Action BP**
- 10.3. Peter Jordan updated on progress and appointment of Laurie Peake. There will be three levels of commissions – high profile international, embedded artists and local led projects.
- 10.4. Mike Macklin updated on progress. 18 adoptions achieved against target of 10. Partnership expressed concerns about adoption signs and asked Chantelle to feed back to marketing team. Focus should be on the company adopting and not on the word 'adopted'. Would like 'cared for' to be used. Chantelle confirmed that as DEM had not been appointed that Alice Kay would assist with two adoptions per month for next two months. **Action CS**
- 10.5. Excellent press coverage was discussed and welcomed by members.
- 10.6. Agreed L&L bicentennial is very important for the Trust. Bob Pointing to work with Nick Smith on resubmission of bid for project officer. **Action BP/NS**

- 10.7. APM discussed as separate agenda item
- 10.8. Mike Macklin updated on progress with Lancaster Focus Project. New mooring times will be signed before start of season, environmental survey being undertaken, enforcement improved considerably, meeting with Lancaster University agreed. Good feedback from Local Waterway Forum at last 2 meetings. Frances Done congratulated the Partnership on an innovative project and good example of close working between Partnership and staff.
- 10.9. Peter Jordan updated on this year 2 project with a proposal to increase use of towpath including housing association well-being initiative. Agreed that Peter and Richard Atkinson would meet with Chantelle to scope project **Action PJ/RA/CS**
- 10.10. Richard Atkinson to be asked to provide an update on the Coast to Coast Canoe Trail project which has now secured £1.3m funding **Action CS**
- 10.11. Chantelle confirmed that when the business plan is agreed signage reviews will be undertaken within available funding. **Action CS**
- 10.12. Peter Rowlinson confirmed that he is progressing an idea for construction heritage skills training. **Action PR**
- 10.13. Richard Atkinson to be asked to provide an update on the advocacy for environmental projects **Action CS**
- 10.14. Progress was discussed with canals being the focus for regeneration in Leigh, Weavers Triangle, Wigan Pier and the potential at Eanam Wharf in Burnley.
  
- 11. **Enterprise update** Nick Smith introduced the report
  
- 12. **Waterway update** Chantelle introduced the report.
  - 12.1. The Leigh Canals Initiative is being launched on 13 March by local MP, Andy Burnham. The Chair, Chief Executive, Chantelle and Peter Rowlinson are attending. Chantelle shared the concept plans with members who expressed their appreciation of these.
  - 12.2. Chantelle asked members to consider the L&L bicentennial proposals and who we might invite as a key speaker to a fundraiser dinner. **Action all**
  - 12.3. Members were asked to provide to Chantelle ideas for invitees to dinner with the Trustees on 19 May, venue likely to be around Blackburn. **Action all by end March**
  
- 13. **Partnership time recording and expenses**
  - 13.1. Chantelle asked all members to let Andrea Barrett have a record of time spent volunteering for the Trust since last time this was provided to us, this is required by end March. **Action all by end March**
  - 13.2. Expenses to be given to Chantelle at meetings for authorisation and sending to Shared Services for processing. **Action all**
  
- 14. **Any other business**
  - 14.1. Members asked that the Local Waterway Forums be promoted to wider interest groups i.e. ramblers, cyclists, anglers. Ideas to be put together. **Action NM**
  - 14.2. Contact details for all members are to be circulated by Andrea Barrett and put onto extranet. **Action AB**
  - 14.3. Members asked Chantelle to send a note to Chery Blount-Powell about the consultation presentation about Wigan Pier. **Action CS**. The Waterway's role in key projects was discussed with Frances around how the Trust includes all teams at the appropriate time to ensure widest input for benefit of local waterway. To be discussed with RP. **Action BP/FD**