Dear «Title» «Surname»

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We wrote to you previously as you have a Canal & River Trust boat licence and do not have a home mooring. This was part of an information drive to remind all ‘continuous cruisers’ of the requirement to navigate in accordance with our “Guidance for Boaters without a Home Mooring”. In that letter we explained that if we had concerns about your past cruising pattern, we would get in touch with you before you need to renew your licence to let you know what happens next.

We are writing to you now as we’ve taken a look at your cruising pattern over the course of your current licence period. This review has suggested that your boat has moved very little during your licence period. As we explained in our previous letter, this means we’re not satisfied that you intend to continuously cruise during your next licence period and we therefore do not consider it appropriate to renew your licence for a further 12 months.

**What does this mean for you?**

We would normally refuse to grant you a new licence. However, whilst boaters are getting used to this new approach, we are granting three-month licences to give those who move very little the chance to establish an acceptable cruising pattern. We are therefore offering you the opportunity to renew your licence on this basis.

If, after this three-month period, you still haven’t moved enough to meet the requirements of our Guidance, you will have to secure a home mooring before getting a new licence.

If you do establish an acceptable pattern of movement, we will renew your licence for a further six months so we can be sure that you do intend to continuously cruise throughout a longer licence period. If you continue to navigate in line with our Guidance over this extended period we will be happy to return you to a 12-month licence.

**What do you need to do now?**

Firstly, if you already have a home mooring or have made arrangements for one, then we need the details before you can renew your licence. You can let us know by
providing details of your mooring provider by logging in at https://licensing.canalrivertrust.org.uk/ or in writing. You will then be able to renew your licence without any restrictions. Please note we may contact you following the renewal of the licence, to request further evidence of this mooring, in order that we can be satisfied the mooring is available for your boat.

Alternatively, if you wish to renew your licence on the basis explained above (for three months only), please renew your license at https://licensing.canalrivertrust.org.uk/ and mark it appropriately that you intend to continuously cruise. We will charge you the pro rata rate for three months.

If you think that the decision is incorrect and you feel you have been continuously cruising in line with our Guidance, please get in touch with your local enforcement officer [EO name] on [EO mobile]. You will need to tell us your reasons and we will ask you to provide evidence. Contact details for all enforcement officers can be found online at https://canalrivertrust.org.uk/. Alternatively, please give our customer services team a call on the number below

Yours sincerely

[Name]
National Boating Co-ordinator

Customer Services:
Telephone: 0303 040 4040
Email: customer.services@canalrivertrust.org.uk