



DEVELOPMENT OF MARINA SCHEMES

DETAILED DESIGN & CONSTRUCTION STAGE SUBMISSION PROFORMA FOR WORKS AFFECTING CRT

Detailed Design & Construction Stage Submission Proforma – Part 2

Works AFFECTING CRT: Works on Canal & River Trust property (i.e. the land (including land covered with water), Waterway, property, sub-soil and air space owned and/or managed from time to time by British Waterways), or where works have the potential to affect the navigation or normal operational activities of CRT, or where support is offered and loads are to be imposed on the property.

Use this form if you have received our approval to move to the Detailed Design & Construction Submission - Part 2.

*Please note that a Network Access Agreement must be completed and signed before permission will be granted to undertake any works on Trust land.

Before completing this proforma you should:

- read the Design and Construction sections of ‘Your Scheme’ on our website <https://canalrivertrust.org.uk/business-and-trade/inland-marina-development-guide> . This includes information on our main requirements and recommendations for the design and construction of your scheme.
- refer to our Reports on your Feasibility Submission and Detailed Design & Construction Stage Submission Proforma – Part 1 for the issues to be addressed.
- liaise regularly with us whilst you develop your scheme and before making this Submission to us. In this way, we can assess and comment on your proposals, with the aim of reaching a Submission which we both find acceptable. We would then anticipate our appraisal of the submission to be a simpler process if there has been sufficient dialogue.
- read our Application Process

Reference number from Expression of Interest Report	NM_
Contact Name	
Company	

Contact details if these have changed since your Detailed Design & Construction Stage Submission Proforma – Part 1

Address	
Email	
Phone	

PRO 5 DETAILED DESIGN & CONSTRUCTION STAGE SUBMISSION PROFORMA – PART 2

Please return this completed form in electronic format to business.boating@canalrivertrust.org.uk along with the information requested below. **You should tick the box alongside each section to confirm that you have enclosed the necessary information.** If you omit anything we may not be able to process your application. Alternatively, you can post to the address below.

	Information Requested	Please confirmed inclusion within the submission.
1.	<ul style="list-style-type: none"> • Detailed structural plans • Specification • design certificates • method statements and risk assessments for any permanent and temporary works. <p>This will include details of connection structures, bridges, (including evidence of compliance with the requirements of the Disability Discrimination Act (DDA) where appropriate. *Note CRT has a shared responsibility for ensuring DDA compliance as a provider of services to the public), ancillary and temporary works that may affect the navigation, other CRT property and/or CRT customers.</p>	
2.	Results and interpretation of site investigations relating to above	
3.	Contractor’s Insurance details (including public liability to the value of £5 million).	
4.	Construction Programme *The programme should allow a minimum of 14 days for the required stilling test, which tests water tightness & any requests to CRT for water supply fill. (refer to Performance criteria Canal & River Trust (canalrivertrust.org.uk)).	
5.	Other agreements if applicable (e.g. bridge, Easynet cables, Surface Water Discharges etc)	

I have read and understood the Design and Construction sections of ‘Your Scheme’ on your website <https://canalrivertrust.org.uk/business-and-trade/inland-marina-development-guide> and confirm my agreement to your [Application Process & Legal agreements](#). & agree to follow the requirements and conditions set out in [the Code of Practice for Works Affecting the Canal & River Trust](#).

Signed	
Print Name	
Date	

Return a copy of this form together with an **electronic copy** of your package of information to: business.boating@canalrivertrust.org.uk

