



# Minutes

<b>Title:</b>	Future of Boat Licensing Review Commission	
<b>Date:</b>	30 April 2025	
<b>Venue:</b>	Teams	
<b>Present:</b>	Andrew Cowan Sir Chris Kelly Penelope Barber	Chair
<b>In attendance Canal &amp; River Trust:</b>	Tom Deards Poppy Welburn	Legal & Governance Director Project & Infrastructure Lawyer

Governance		
<b>25/25</b>	The minutes from meeting of 6 March had been published on the Commission's webpage.	
Feedback on the Work of the Commission		
<b>26/25</b>	The Commission members had read the recent press articles and listened to the item on BBC Radio 4 which related to the work of the Commission.	
Engagement Survey		
<b>27/25</b>	<p>Following the closure of the online engagement survey on 22 April, Campbell Tickell were preparing a results bulletin by 2 May with a full report to follow on 9 May.</p> <p>The Commission discussed how best to review qualitative feedback from the survey, particularly suggestions made in responses around possible improvements and solutions.</p> <p>The Commission discussed the format of the final report, which Campbell Tickell had suggested should contain an executive summary followed by detailed analysis of issues raised and solutions put forward.</p> <p>It was noted that the Trust's annual National Boat Count had recently been undertaken and the Commission agreed that it would be useful to see the Trust's report on this.</p>	
Boating Committee Meeting		
<b>28/25</b>	<p>The Commission were due to update the Boating Committee on 6 May.</p> <p>It was agreed that this would take the form of a general update, following the closure of the survey and the organising of meetings with stakeholder groups and an opportunity for discussion following Commission briefings on charity and planning law.</p>	
Meetings with Boater Groups		
<b>29/25</b>	The Commission discussed the scheduling of meetings and commented on the invitation letter with boater groups (due to take place on 16 and 19 May) for which invitations were to be sent out shortly.	

	The Commission agreed that an additional day of meetings should be scheduled with relevant Trust Executive members, Trust Council members (those not already included in the meeting with boater groups) and the Trust's Navigation Advisory Group.	
	<b>Action log</b>	
<b>30/25</b>	The timescales for the action log were reviewed and agreed.	
	<b>AOB</b>	
<b>31/25</b>	Further meeting dates were agreed, including a London site visit.	