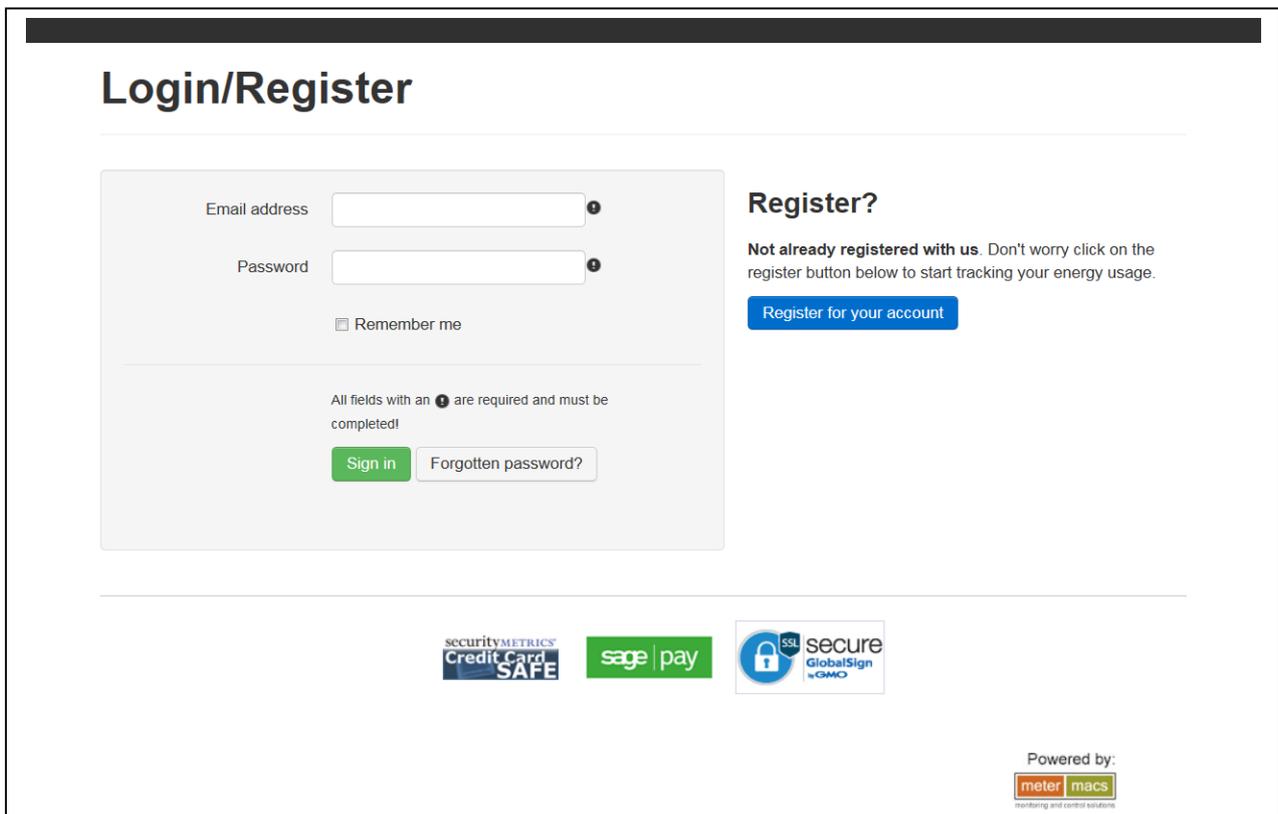


Registering & Using the Canal & River Trust Payment Gateway

You can now manage your own account including balance top ups and toggling power to your vessel. To do this you must first be a valid customer within the Canal & River Trust MeterMACS system. You will require your 7 digit Customer number and email address to enable you to register on the Gateway system.

Please go to the following web page <https://gateway.meter-macs.com> – see screenshot below

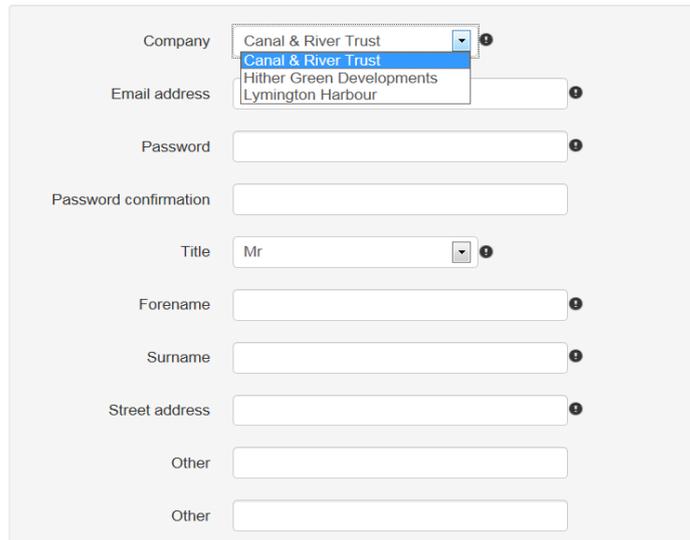


The screenshot shows a web page titled "Login/Register". On the left, there is a login form with fields for "Email address" and "Password", both marked with a red exclamation point icon. Below these fields is a "Remember me" checkbox. A message states: "All fields with an ! are required and must be completed!". At the bottom of the form are "Sign in" and "Forgotten password?" buttons. To the right of the form is a "Register?" section with the text: "Not already registered with us. Don't worry click on the register button below to start tracking your energy usage." and a blue "Register for your account" button. At the bottom of the page, there are logos for securityMETRICS Credit Card SAFE, sage | pay, and secure GlobalSign byGMO. In the bottom right corner, it says "Powered by: meter macs monitoring and control solutions".

1. Click on the **“Register for your account”** button and you will be presented with the following web page.
2. From the **“Company”** drop down menu choose **“Canal & River Trust”**

Start tracking your usage today! Register now for fast, simple access to your energy usage.

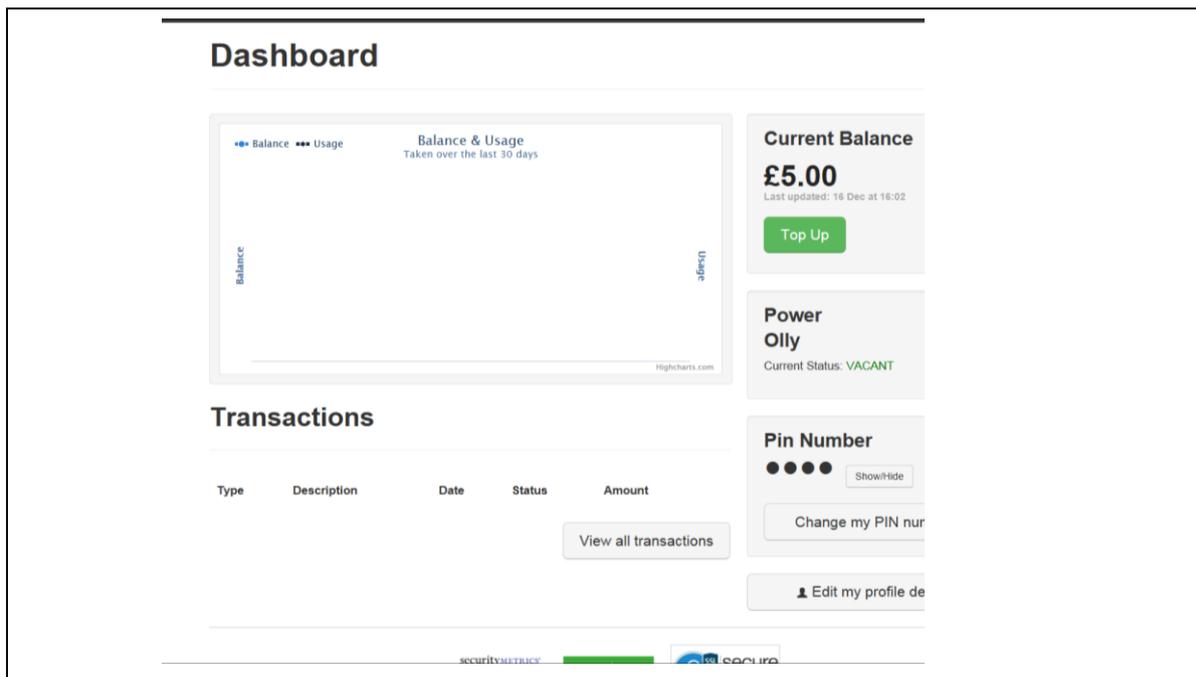
You'll be up and running in minutes.



A registration form with the following fields:

- Company: A dropdown menu with "Canal & River Trust" selected and highlighted in blue. Other options include "Hither Green Developments" and "Lymington Harbour".
- Email address: A text input field.
- Password: A text input field.
- Password confirmation: A text input field.
- Title: A dropdown menu with "Mr" selected.
- Forename: A text input field.
- Surname: A text input field.
- Street address: A text input field.
- Other: Two empty text input fields.

3. Enter your email address and choose a password then complete the rest of the form using your personal details. Once you have completed the form click on the **“Get Started”** button at the bottom of the webpage. If successful you will be presented with the following web page showing you your account. Over time a graph chart will be displayed showing you your usage and balance information.



Dashboard

Balance & Usage
Taken over the last 30 days

Current Balance
£5.00
Last updated: 18 Dec at 16:02
[Top Up](#)

Power Oily
Current Status: VACANT

Pin Number
●●●● Show/Hide
[Change my PIN number](#)

[Edit my profile details](#)

Transactions

Type	Description	Date	Status	Amount
View all transactions				

securityMETERIC secure

This screen allows you to see your current Balance from within the MeterMACS system as well as allowing you to Top Up your account balance up using your Credit/Debit card details. The gateway system also allows for you to be able to toggle your power on and off to your vessel.

Please NOTE that you will need to be arrived to a CRT power socket to perform power toggling.

- 4. TOP UP** – From this page you may press the ‘**Top Up**’ button next to your Balance info, this will then take you to the Payment page which you will need to enter amount of credit you would like to add and complete with your card details and billing address then press the **Top Up**’ button. If successful you will receive a confirmation email confirming the amount you have topped your account up by.

Canal & River Trust
keeping people, nature & history connected

Sign out

Top-up my balance

Back to Dashboard

Card Details

Safe and secure payment processing.

securityMETRICS
Credit Card
SAFE

SSL SECURE
GlobalSign
by GMCO

Amount

Note: Minimum of £10. There will be an processing fee of £0.30 added to this transaction.

Card holder name

Card number

Start date

Expiry date

Issue number

Card type

- 5. Change PIN** – On the right hand status panel you will see a button ‘**Change my PIN number**’ click on this and you will be presented with the below screen. You can press the Show/Hide button which will give you your current PIN number.

To change enter required PIN into PIN number field and confirm then press the green ‘**Change my PIN**’ button.



Change my pin

Back to Dashboard

Current pin ●●●● Show/Hide

Pin number

Confirm pin

All fields with an **i** are required and must be completed!



6. **Edit Profile** – You can change/edit your profile details as you may have changed address etc. You may also if required cancel your account from the gateway system. Once you have completed your changes you may press the **'Save Changes'** button to save and confirm your changes.

Please NOTE that this does NOT remove your account from the MeterMACS system only the Gateway site.

Update your account details

Back to Dashboard

Email address

Password

Password confirmation

Title

Forename

Surname

Street address

Other

Other

City

County

Postcode

Membership Number

Need to cancel your account?

Once your account is cancelled, all your details will be removed including usage history and payment receipts will be deleted instantly and permanently. Any remaining balance on your account will be transferred back to you.

Please cancel my account (I understand this is irreversible)

A cancellation fee may apply. See our terms and conditions.

(You'll be sent an email confirmation of your cancellation)