

DEVELOPMENT OF MARINA SCHEMES



EXPRESSION OF INTEREST PROFORMA

PART 1 OF 3

Use this form if you have identified a potential site and would like our initial assessment before you undertake any investigations.

Before completing this form, you should read the 'Getting Started' section of 'Your Scheme' on our website <https://canalrivertrust.org.uk/business-and-trade/inland-marina-development-guide>

This includes basic guidance to help you choose a potentially suitable site and research the market for moorings to help you assess the demand for your proposal.

You should also read our Application Process for details on timescales, fees and legal agreements) <https://canalrivertrust.org.uk/business-and-trade/inland-marina-development-guide/our-application-process>

We need you to send us this completed form along with a map to show the location of the site and a red line sketch plan outlining the proposed scheme.

Your details:

Name	
Company	
Address	
Postcode	
Telephone	Daytime: Mobile:
Email	

Please confirm which of the following applies to you/your company

Landowner	
Landowner's representative	
Other (please provide details)	

Land owner contact details:

Name	
Company	
Address	
Postcode	
Telephone	Daytime Mobile
Email	

Evidence of land ownership attached	
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*** If you do not own the site, you must provide evidence that you have in place an option or conditional contract to acquire it (we are unable to progress your application without this evidence).**

Details of the site:

Nearest canal	
Site name	
Nearest road	
Postcode	
Grid reference e.g. 123456	

Is the site on the towpath?		Or on the offside?	
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***you will need to consider a DDA complaint footbridge for towpath side marinas. Please refer to the following page for guidance <https://www.gov.uk/guidance/standards-for-highways-online-resources#the-design-manual-for-roads-and-bridges>**

In order to carry out the initial screening to establish the availability of water for this scheme, it is essential that you advise us of the number of berths you are proposing along with a breakdown of the types of berths. This breakdown is particularly important as boat movements are sensitive to this (we are unable to process your application without this information):

Type of craft	Confirm number
Leisure craft (private pleasure)	
Residential craft (private)	
Hire / timeshare	

Please confirm if your marina is part of a larger scheme and give us any additional information about the site that will help our understanding of your proposal e.g. ancillary facilities or buildings you are considering.

Facilities: Boaters require a minimum standard of facilities (e.g. pump out, elsan disposal, water supply and refuse disposal). Please can you provide details of what facilities you propose to include at the development.

Have you previously discussed the site with us or made a previous application? If so, please give details.

With regards to making the £480 application fee payment (£400 + vat), please either attach a cheque to your application. Alternatively, if you wish to pay by bank transfer / card please confirm below and a member of our team will contact you with details on how to make payment.

- Please email me bank details on electronic banking or card payment to enable me to make payment.
- Please send me address details of where to post a cheque for the Application Fee payment.

**Cheques should be made payable to Canal & River Trust.*

**Please note applications cannot be logged and progressed until payment has been received.*

I understand that the fees are not refundable, and my application cannot be progressed until payment has been received.

I have read and understood the 'Getting Started' section of 'Your Scheme' on your website www.canalrivertrust.org.uk/new-marinas-unit section of the website and confirm my agreement to your Application Process (incl T&C and Legal Agreements) & agree to follow the requirements and conditions set out in [the Code of Practice for Works Affecting the Canal & River Trust](#).

Print name	
Signed	
Date	

Please return this completed form in electronic format (including the location map and red line plan) to business.boating@canalrivertrust.org.uk, along with the information requested below. If you do not include the relevant information, we may not be able to process your application.

EXPRESSION OF INTEREST PROFORMA

PART 2 OF 3

Please complete the table below so that we can assess the effects of your proposal

Ref	Question	Yes	No	Don't know	Comment
	Has a copy of the Expression of Interest (where appropriate) been provided with this application?				
1	Bridge Works				
a	Will the works involve a new bridge?				
b	Are difficulties with air draft clearances envisaged?				
c	Will the towpath access be affected?				
d	Will the design consider the heritage and setting of the waterways?				
e	Is grit blasting / water jetting proposed as part of the works?				
f	Is a bridge structure located near the development?				
g	Will the development increase road traffic over adjacent bridge or other structures?				
h	Has the design taken into account DEFRA consent will be required? Please note the design should be DDA compliant (Disability Compliance Act).				
2	Discharges and Abstractions				
a	Is a permanent or temporary surface water discharge proposed?				
b	Is a permanent or temporary abstraction proposed?				
c	Is any other permanent or temporary discharge proposed?				
d	Has a hydrological and pollution risk assessment been submitted?				
e	Will an effluent discharge be required to the canal?				
f	Will the development require water supply from the canal to fill the complex?				
g	Will the development have a separate water supply system to fill the complex Bore Hole or Other supply?				
3	Demolition works				
a	Will there be any demolition near the waterway?				
b	Will there be any demolition over the water space?				
4	Dredging Works				
a	Will any dredging be needed?				
b	Has analysis been undertaken on the sediment to be removed?				
c	Is material to be dredged contaminated?				

Ref	Question	Yes	No	Don't know	Comment
d	Will any vegetation be required to be removed?				
e	Will the watertight lining of the canal be affected?				
f	Is puddle clay to be used?				
g	Has the long-term dredging requirements been assessed?				
h	Will there be a requirement to dredge or disturb sediment within the canal?				
i	Will there be a requirement to survey the canal to identify available water depth?				
5	Earthworks and Piling Works				
a	Is there to be any sheet steel piling in the canal?				
b	Is any driven piling for foundations proposed?				
c	Is vibro-compaction or dynamic compaction proposed?				
d	Is there to be grouting near to the canal?				
e	Will piling form part of the new entrance design to the complex?				
f	Will the works involve the excavation of the canal edge to construct the entrance into the complex?				
g	The design and installation of the bank protection shall be a minimum of 30mtr either side of the agreed Marina entrance central line.				
h	What is the existing bank protection piled edge or other				
6	Environment				
a	Will the works affect a SSSI, SAC or SPA?				
b	Has an Environmental Appraisal been produced?				
c	Will mitigation works be a consideration during the design and development?				
d	Will the construction and development involve the use of sustainable materials?				
e	Are there protected species evident within the site identified?				
f	Will the development require a full environmental assessment report to be compiled for the site?				
7	Boundary				
a	Will the works encroach within the required 7 mtr exclusion from CRT defined boundary?				
b	Will permanent bank protection be installed as part of the internal development of the complex?				
8	Heritage				
a	Will the works affect a Scheduled Ancient Monument?				
b	Will the Works affect a listed building?				

Ref	Question	Yes	No	Don't know	Comment
c	Will the works affect Conservation Areas?				
d	Will the works affect any registered battlefield?				
e	Will the works affect <u>any</u> waterway structure?				
f	Will the works affect a world heritage site?				
g	Will the development connect to a restored canal?				
9	Planning				
a	Will planning be required?				
b	Has a pre-outline submission been assessed?				
c	Will a full planning submission be required for the site?				
10	Site Investigations				
a	Has a formal site investigation been carried out recently?				
b	Is the land contaminated?				
c	Are there any invasive species on site?				
d	Is there any previous ground conditions reports available?				
e	Will the development require a new connection to the canal?				
f	Will the development require bank protection works to the canal side?				
g	Will the works involve piling or other bank support adjacent to the site?				
11	Stoppages & restrictions				
a	Will a closure of the canal be requested?				
b	Will a restriction of the canal be requested?				
c	Will the canal or feeders require dewatering / diverting?				
d	Is the navigational channel a main river?				
e	Are waterway structures including banks affected?				
f	Will the works involve the creation of a hard bank protection system piling or other?				
g	Will any temporary works affect navigation?				
h	Is the navigation channel within canal?				
i	Filling of the marina – do you intend to fill from the canal navigation or own water resource?				
12	Towpath Works				
a	Will it be necessary to close the tow path?				
b	Has consideration been given to disabled access?				
c	Are excavations proposed near to the waterway?				
d	Do the works affect public rights of way?				
e	Will there be a change in the surface finish of the tow path				

Ref	Question	Yes	No	Don't know	Comment
f	Will the development change the alignment of the the towpath?				
g	Will the development impact on adjacent towpath moorings located near the site?				
h	Will the works impact on towpath users?				
13	Use of the Waterway				
a	Is floating plant to be used?				
b	Are construction materials to be transported by water?				
c	Will any scaffolding or hoarding be erected within 8m of the canal, within the channel or on a flood plain?				
d	Will the devolvement impact on passing canal traffic?				
e	Has any previous investigation been undertaken to ascertain the canal traffic percentage?				
f	Is the development located near private moorings or canal side services?				
14	Utilities				
a	Will the works involve a service crossing?				
b	Are overhead cables proposed?				
c	Are trenchless techniques envisaged?				
d	Is a permanent surface water discharge proposed?				
e	Are services to be laid beneath the tow path?				
f	Are services in the towing path affected?				
g	Will the development require new Utility Service?				
h	Are there any existing services present within the area of the site?				
	CRT				Client – Applicant
Signed		Signed			
Name		Name			
On behalf of	CANAL AND RIVER TRUST	On behalf of			
Date		Date			
Project Title		Project Title			
Project Ref No		Project Ref No			

PART 3 OF 3

CANAL & RIVER TRUST (THE TRUST)

FORM 2: COST UNDERTAKING

[insert Scheme Title]

COST UNDERTAKING

[Insert name of Third Party] is proposing to undertake works affecting the interests of the Trust at **[location]** as detailed on the attached plan. The requirement to cover the costs of the Trust is acknowledged as follows:

1. In consideration of the Trust processing the application and engaging engineers, surveyors or other appropriate professionals (whether external or in-house) to advise the Trust and to subsequently proceed with the requisite work involved in the grant of permission to **[insert company name]** in respect of **[scheme title]** affecting land and/or property of the Trust, **[insert company name]** hereby agree to pay the published [new marina application fees](#) and payment of the costs incurred for estates matters including our legal fees & management fee (upon receipt of the Detailed & Construction submission).
2. Follow the requirements and conditions set out in the latest version of Code of Practice for Works Affecting the Canal & River Trust.
3. The sum of £480 (£400 + vat) will be paid as an application fee, which is a contribution to the costs of the Trust to register the application. **[Insert company name]** acknowledge that the payment of the sum(s) to the Trust does not place the Trust under any further obligation to **[insert company name]** in respect of the Application or in the execution of any Works that may arise in connection with the Application. **[Insert company name]** further acknowledge that the sum(s) paid are non-refundable whether or not the Application proceeds and that the acceptance by the Trust of the sum(s) does not constitute any representation or warranty on the Trust's part that it will accept the Applicant's Works.
4. This cost undertaking will take effect as of the date on which it is signed (this undertaking will need to be signed by an approved person).
5. If the applicant wishes to change the proposals from what has been approved in principle within the Expression of Interest appraisal, then a new application will be required for assessment and the application fee will be payable.

Your scheme reference number	
Billing address	
Company Registration number	
Accounts Payable email address (invoices will be emailed to this address)	
Accounts Payable telephone number	
Signed by	
Print name.	
On behalf of (insert company name)	
This agreement has been entered into on the date	

Canal & River Trust are the data controller for the information which you are providing on this form. You can contact our Data Protection Officer at Information.Request@canalrivertrust.org.uk if you have any concerns regarding the use of your personal data. Our full privacy notice is on our website <https://canalrivertrust.org.uk/cookie-and-privacy-policy>